

## **SUSTAINABLE GROWTH SCRUTINY COMMITTEE**

**MONDAY 16 NOVEMBER 2009**  
**7.00 PM**

**Bourges/Viersen Room - Town Hall**

### **AGENDA**

**Page No**

**1. Apologies for Absence**

**2. Declarations of Interest and Whipping Declarations**

*At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.*

**3. Minutes of the Meeting held on 21 September 2009**

**1 - 8**

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

*The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions.. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.*

**5. Peterborough Integrated Development Programme**

**9 - 14**

The full document can be found at the following link: [Peterborough Integrated Development Programme](#)

**6. Progress on the Delivery of the Local Area Agreement Priority**

**15 - 20**

**7. Forward Plan of Key Decisions**

**21 - 36**

**8. Work Programme**

**37 - 40**

**9. Date of Next Meeting**

Monday 18 January 2010



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Louise Tyers on 01733 452284 as soon as possible.

### **Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

#### Committee Members:

Councillors: M Fletcher (Chairman), S Allen (Vice-Chairman), D Day, S Day, S Lane, G Murphy and J Peach

Substitutes: Councillors: B Saltmarsh, P Winslade and S Goldspink

Further information about this meeting can be obtained from Louise Tyers on telephone 01733 452284 or by email – [louise.tyers@peterborough.gov.uk](mailto:louise.tyers@peterborough.gov.uk)

**MINUTES OF A MEETING OF THE SUSTAINABLE GROWTH SCRUTINY COMMITTEE  
HELD AT THE BOURGES/VIERSEN ROOM - TOWN HALL ON 21 SEPTEMBER 2009**

**Present:** Councillors M Fletcher (Chairman), S Allen (Vice-Chairman), S Day, S Lane and J Peach and P Winslade

**Officers Present:** Ben Ticehurst – Deputy Chief Executive  
Mike Heath – Commercial Services Director  
Margaret Welton – Principal Lawyer  
Carrie Denness – Principal Solicitor  
Louise Tyers – Scrutiny Manager

**1. Apologies for Absence**

Apologies for absence were received from Councillors M Burton and D Day. Councillor Winslade was in attendance as substitute for Councillor M Burton.

**2. Declarations of Interest and Whipping Declarations**

No declarations of interest were made.

**3. Minutes of the Meeting held on 20 July 2009**

The minutes of the meeting held on 20 July 2009 were approved as a correct record.

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

There were no requests for call-in to consider.

**5. Response to Recommendations Made by the Committee**

The Committee considered the responses made by the Executive to our recommendations from the last meeting.

The recommendations related to the disposal of land and assets.

**ACTION AGREED**

To note the responses to the recommendations made.

**6. Peterborough City Services**

Peterborough City Services (PCS) was an entity which had become increasingly vulnerable to elements of competition on parts of its service portfolio as a result of increasing costs and budgetary pressures. Whilst it was relatively simple for PCS to stop undertaking certain functions, the consequences might reduce the viability of PCS, and over the long term this could raise questions over the department as a whole.

In order to ensure that PCS maintained its competitive edge and continued to provide good value to the Council, a review of the options for the service was undertaken in 2008. The review concluded that the best way forward for PCS was to operate at arms length from the

Council with the potential for the Council to maintain some type of involvement or interest in the business. The initial thinking at that time was that the appropriate mechanism would be the creation of a framework similar to that created for some housing and other services in other Local Authorities - an Arms Length Management Organisation (ALMO). However, with the impact of the credit crunch and the management team's recognition of its own areas that needed strengthening, a Joint Venture with a private sector organisation or some other collaborative or partnership style of working or special purpose vehicle might now be the most appropriate way forward.

A view was taken that in testing the market place for the Council's future waste arrangements that we would also gauge interest in the PCS operations. The Council had held an Industry Open Day earlier this year and invited the private sector to offer views on how it felt it could work to help develop and deliver the services that PCS performed. Accordingly the Council invited interested bidders to register their interest in entering into a competitive dialogue to look at collaborative, partnership or other styles of working with the Council to provide those services. In addition, a parallel procurement exercise was underway for an anaerobic digestion facility to deal with food waste, which would be collected by PCS through its waste collection service. The Council was currently in the process of assessing the Pre Qualification Questionnaires (PQQs) submitted by interested bidders with a view to drawing up a shortlist of potential bidders with whom the Council could enter into a competitive dialogue process. In the case of Lot 3, PCS operational services, the Council was looking to invite six bidders to be taken through to the next stage – this would be made up of three bidders who were interested in a mix of all the Lots and three who were interested in Lot 3 (PCS) only. The process had been structured in this way to enable the Council to compare individual bids against combined bids with a view to getting best value and solution out of the procurement exercise for the Council. A decision on the shortlist, which would be made by the Deputy Leader and Cabinet Member for Environment Capital and Culture, was likely to be taken in October 2009 and this would determine which bidders would go forward to the competitive dialogue stage. At that point, those bidders would be asked to submit outline proposals to the Council which would be reviewed in order to develop the scope and associated requirements which would need to be worked into the detailed proposals submitted by potential partners. There would be a further reduction in the shortlist as it became apparent which bidders would be best suited and committed to working towards the Council's aims and objectives. This would result in the development of a partnership based around clear outcomes for services, a range of expectations and targets, and an appropriate financial package.

At this time there was no fixed date for the transfer of PCS operational services and of course there would continue to be appropriate engagement and consultation with the Trade Unions and other interested stakeholders throughout the process.

Observations and questions were asked around the following areas:

- The report seemed to focus on the waste initiatives but there are some 41 different areas in Peterborough City Services – what was the position with the rest of them? *PCS carries out a number of functions relating to waste and environmental such as refuse collection, street cleansing, graffiti removal, recycling and there are synergies with these and the waste 2020 programme. However, the whole of PCS's services were included in the Lot 3 procurement ranging from vehicle maintenance, property design and maintenance and all the other things done by PCS – so this is not just about waste. Officers have analysed all the services: some of them are core services, others not so core and some other services that may not fit. All of these services are open for discussion with potential bidders.*
- Have you received good responses from the Open Day and the procurement process which you are looking to shortlist? *There has been a healthy response from the market and there are a range of parties and options that have been put forward and all of them are being considered. The options range from JVC and partnering where*

*bidder are looking to develop the business, others where they would dismantle and rebuild and others that are straight forward externalisation. So yes, there is a broad range and all options being considered.*

- You had some consultants looking at PCS with the possibility of cross border working with other Local Authorities – what has happened about that? *There have been a number of reports that have been done but none specifically on PCS/cross border working. An external lawyer's report was obtained some time ago on legal powers for working beyond out borders but PCS is already doing that. PCS is also currently working with a private partner to tender for part of another Council's work and we have already done work for Rutland and others. PCS will continue to explore working over boundaries. The Council has received reports from other external consultants about developing the business and setting out the process and the latest report is from a consultant which has been assisting with the existing proposals for PCS.*

## **ACTION AGREED**

To note and support the proposals for taking PCS forward and to be kept informed on progress.

## **RECOMMENDATION**

That the Cabinet Advisor for City Services be recommended that work on the development of a Joint Venture with a private sector organisation or some other collaborative or partnership style of working or special purpose vehicle should be undertaken as quickly as possible if it is a good business proposition for the Council.

## **7. Growth Area Funding**

The Deputy Chief Executive presented a report on the current position of the Growth Area Funding (GAF) programme and the intended direction and expenditure until March 2011. The programme was delivering a variety of schemes, some of which were important enablers for the city's wider growth ambitions as laid out in the Sustainable Community Strategy. The GAF3 programme was a series of projects running between 2008/9 and 2010/11 that ranged in value from £30k to £6m.

In September 2008, a revised GAF3 bid was submitted to the Department for Communities and Local Government (DCLG) by Opportunity Peterborough on behalf of the Council. This was a necessary step in confirming funding for 09/10 and 10/11. The bid had been comprehensive in setting out the growth context for the City as well detailing thirty-one project proposals that requested a total of £25.3m. The total GAF3 award confirmed in December 2008 was £21.5m, broken down across the 2008/9 to 2010/11 period as:

- 2008/9 - £7,819,955
- 2009/10 - £6,838,274
- 2010/11 - £6,847,559

Whilst the 2008/9 money had been received, the remaining figures were only indicative. On the 15 June 2009, the 2009/10 figure was confirmed, but on the 17 July 2009, DCLG wrote to all of the GAF3 accountable bodies informing them of proposed reductions to the 2010/11 figures. For Peterborough, this meant that the 2010/11 allocation would now be £3,866,918 – a loss of £2,980,641, or about 43.5% for the year. The total GAF3 allocation had therefore dropped from £21.5m to £18.5m. The programme was then revised to ensure that it would not become overspent and so that changes to the original bid were taken into account.

The current GAF3 programme was detailed in the table below, including the total capital and revenue allocations as well as the amounts of these spent to date.

Project	Status	Capital allocation	Revenue allocation	Capital Spent	Revenue Spent
Junction 8 Access	In delivery	£4.75m	-		
Public realm works phase 1	In delivery	£4m	-		
Junction 20 Upgrade Study	Phase 1 complete, phase 2 not yet in progress	£125k	-		
Bourges Boulevard Design	In delivery	£150k	-		
Intelligent Transport System	In delivery	£580k	£20k		
Water Cycle Study	In delivery	-	£35k		
LTTS and Park & Ride Feasibility	In delivery	£50k	£100k		
South Bank Eco Settlement	In delivery	£100k	£75k		
Stanground Bypass	Completed	£1.01m	-		
London Road 4 <sup>th</sup> Arm	Completed	£750k	-		
Hampton Joint Service Centre	In delivery	£2m	-		
Green linkages	In delivery	£240k	-		
John Clare county restoration	In delivery	£156k	£18k		
Green grid explorer	In delivery	£70k	-		
Green grid officers	In delivery	£150k	£36k		
Green quarter co-ordinator	In delivery	£70k	-		
Station quarter co-ordinator	In delivery	£60k	-		
Arena feasibility study	Not yet in progress	-	£30k		
Cultural gap analysis	In progress	-	£30k		
University business school	Not yet in progress	£1.5m	-		
<i>Environmental project allocation</i>	Not yet in progress	£250k	-		
South Bank and City West Regeneration	Reports to OP Board & PCC Cabinet Autumn 2009	£2.178m			
<b>TOTALS</b>		<b>£18.189m</b>	<b>£344k</b>	<b>£</b>	<b>£</b>

Observations and questions were raised around the following areas:

- What was the Bourges Boulevard Design project? *The Administration had asked for modelling of traffic around the City Centre to take place.*
- Why was funding being provided for the Water Cycle Study when it was not a Council service? Should Anglian Water be funding it? *The funding would enable the study to be undertaken and would enable us to tell developers what work needed to be done for specific sites. Officers would get a detailed explanation as to why this decision was made.*

- Where was the funding for the redevelopment of Bridge Street coming from as it was believed it was coming from the GAF? *A project and funding were not yet ready for this project. It was not yet ready to be costed and put into the programme and it was not known when it would start. Officers would get a detailed explanation as to why Bridge Street was not included.*
- Was GAF funding ring-fenced and how was the funding allocated? *Officers would be able to provide further information outside of the meeting. Money could be moved around the programme as long as it facilitated growth.*
- What arrangements would be put in place for ward member consultation if there were delays in any projects? *Normal ward member consultation would be undertaken but officers would check whether any specific consultation would be made.*

## **ACTION AGREED**

- (i) Officers to provide further information on how funding for the programme was allocated; and
- (ii) Officers to provide further information on the following projects:
  - Water Cycle Study
  - Redevelopment of Bridge Street

## **8. Contracts Process**

The report detailed information which had been requested on the process for awarding a number of recent contracts. The contracts were:

- The Paddling Pool in Central Park
- The Bretton Parish Council Office
- The Pavilion/Public Toilets in Bretton Park
- The Aviary in Central Park

Officers had provided information in relation to:

- 1) Were contract details advertised or sent to preferred contractors only?
- 2) Would any enquiry be accompanied by a set of drawings and a detailed specification or would contractor be asked to actually design and build?
- 3) How many quotations were obtained and from whom?
- 4) Are quotations based on a fixed price or bill of quantities?
- 5) If a bill of quantities, what were the projected quantities and the final contract price?

The individual contracts had been awarded under the Eastern Regional Term Maintenance Contract which had been let in August 2008. The contracts commenced on 1 September 2008 and would expire on 31 August 2012. Two contracts were awarded as follows:

### Building Maintenance and Installations

L Garfield Builders Ltd  
 Peterborough City Services  
 Bull and Company Ltd  
 Kier Building Services Engineers

### Electrical and Mechanical Maintenance and Installations

A G Aylward EMS Ltd  
 Princebuild Ltd  
 Kier Building Services Engineers

The process for awarding the Term Maintenance Contracts had been an exhaustive one but had enabled the Council to save significant amounts of resources on works to buildings. For projects up to £18,000 the work was operated on a schedule of rates and anything over that amount and up to £150,000 was awarded following a mini-tendering exercise. The purpose of this approach was to ensure value for money as work was able to get done quickly and more efficiently.

Observations and questions were raised around the following areas:

- There was concern that for the Aviary in Central Park only one quotation was requested. Could this be open to abuse if the contractor did not have to bid against others for the work? *The contractor was required to justify their price against the national schedule of rates with the appropriate discount applied.*
- Fixed price quotations from 3 or 4 contractors may be cheaper as a bill of quantities could be more expensive. *The Term Maintenance Contract had led to savings as we were not required to go through a full tendering exercise each time. The Procurement Team would be able to explain why this was the most appropriate method to use.*
- Effective use of the schedule of rates was dependent on the quality of the surveyor supervising the work. *Each bill submitted by the contractor was itemised and the surveyor was required to sign off each job. They would not sign it off if they were not satisfied. The Council had saved several thousands of pounds compared to the previous process as it had driven down costs and kept overheads to a minimum.*
- A Framework agreement was not uncommon. Contractors had already been vetted and it allowed the Council to go directly to the contractor as they had already been through the process.

#### **ACTION AGREED**

To receive further information on the decision to use a Term Maintenance Contract and information on the costs of the contracts detailed in the report.

### **9. Forward Plan of Key Decisions**

The latest version of the Forward Plan, showing details of the key decisions that the Leader of the Council believed the Cabinet or individual Cabinet Members would be making over the next four months, was received.

The item on the Integrated Development Programme would be considered by the Committee in November.

#### **ACTION AGREED**

That the item on the Integrated Development Programme would be considered at our next meeting.

### **10. Work Programme**

We considered the Work Programme for 2009/10.

#### **ACTION AGREED**

To confirm the work programme 2009/10, subject to the inclusion of the Integrated Development Programme.



**11. Date of Next Meeting**

Monday 16 November 2009 at 7pm.

CHAIRMAN  
7.00 - 8.00 pm

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<b>SUSTAINABLE GROWTH SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 5</b>
<b>16 NOVEMBER 2009</b>	<b>Public Report</b>

## Report of the Deputy Chief Executive

Contact Officer(s) – **Shahin Ismail (Head of Delivery) and Richard Kay (Strategic Planning Manager)**

Contact Details – **(01733) 452484 and (01733) 863795**

### PETERBOROUGH INTEGRATED DEVELOPMENT PROGRAMME (IDP)

#### 1. PURPOSE

- 1.1 To seek the scrutiny committee's views on the emerging Integrated Development Programme (IDP) prior to its consideration by Cabinet (and subsequent publication thereafter).

#### 2. RECOMMENDATIONS

- 2.1 That the Committee scrutinises the draft Peterborough Integrated Development Programme and makes any appropriate recommendations before it is presented to Cabinet for approval.

#### 3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

- 3.1 The Sustainable Community Strategy (SCS) forms the backbone of the IDP. If we are to achieve the vision and objectives of the SCS we will need timely provision of infrastructure. The IDP is the 'infrastructure plan' supporting the SCS and other council policy (most notably the Peterborough Core Strategy).
- 3.2 A wide range of targets in the LAA are also dependent on the provision of infrastructure.

#### 4. BACKGROUND

- 4.1 The IDP has been prepared by, and is important to, all Council departments.
- 4.2 The IDP:
- Summarises key growth strategies and plans for Peterborough, and shows how they complement one another.
  - Sets out what infrastructure and support Peterborough needs for the next 15 years or so, why we need it, who will deliver it, and what it might cost. For a variety of audiences, it shows, and gives confidence to them, that we have a coordinated plan of action on infrastructure provision.
  - Forms the basis for bidding for Council wide funding, whether that be from: Government; Government Agencies; lottery and other grants; charities; private sector investment; and developer contributions (s106 and potentially CIL).
- 4.3 The IDP is in two parts:
- (i) a main document (around 50-60 pages)
  - (ii) a schedule of infrastructure items, costs etc (excel sheets)

These two elements are available on line at: [Peterborough Integrated Development Programme](#)

and a copy has been placed in each of the Members Group Rooms. An executive summary is attached at Appendix A to this report.

- 4.4 The IDP is not a statutory document. Its existence has come about via an EEDA / Regional Cities East initiative, who for a couple of years have been trialling the IDP process with a select few places in the East of England, Peterborough being one of them. EEDA's aim is for all major growing places in the East to prepare an IDP, so as to assist places in justifying, and set the context for, bids for funding from EEDA and other public sector funders.
- 4.5 EEDA has prepared a 'toolkit' to help places prepare an IDP. The toolkit is very much a flexible guide and as such places have gone about preparing their IDP in different ways and to differing levels of detail. The Peterborough draft under consideration today can be regarded as one of, if not the, most comprehensive and detailed IDP prepared to date in the region.
- 4.6 The reason this comprehensive route was taken for Peterborough is threefold:
- (a) there was a desire to prepare something which was useful and long lasting, rather than a 'glossy brochure' type document that it could be argued that others have prepared (and which risk having limited real impact or purpose);
  - (b) we are to use the IDP as our 'infrastructure strategy' in support of the Peterborough Core Strategy, thus meeting the requirements of Government's PPS12 on development plan making whereby we are required to prepare such an infrastructure strategy.
  - (c) we are also to use the IDP as our required evidence base to justify 'charging' developers a financial contribution for wider infrastructure (via the s106 route, or potential Community Infrastructure Levy (CIL) in the future).
- 4.7 As such, we have not prepared an IDP for the sake of it, but rather prepared it to act as a key, robust document which meets other necessary requirements in addition to EEDA's 'basic' IDP toolkit.
- 4.8 The IDP will also act as an essential base document for any bids for funding which the city makes; as officers across the City Council will testify, the most successful bidders are those who set out a clear evidence base of funding need, a clear context for the bid, and can demonstrate clear governance and delivery arrangements. The IDP meets these criteria.
- 4.9 To be absolutely clear, the IDP does not set out any new council policy or strategy or 'business plan'; it is merely a programme management coordinating document highlighting what is happening in the city, what infrastructure we need, and who and how we will pay for it. It pulls all this information together from existing (but dispersed) existing strategies, plans and business plans.
- 4.10 The IDP, once approved by Cabinet, will be published.

## **5. KEY ISSUES**

- 5.1 It is very difficult to accurately predict what infrastructure is needed (short or long term), what it will cost and who will fund it. The IDP can only be regarded as an attempt in this regard, and a coordination tool.
- 5.2 The most crucial aspect of delivering infrastructure is securing funding. Scrutiny Committee should therefore focus attention on the 'packages' of infrastructure being put forward (Chapter 3 of the main document) and consider whether they are appropriate. Scrutiny Committee should then satisfy itself that the infrastructure items being put forward in the separate schedule appear sound (notwithstanding the fact that the schedule can only be regarded as a 'snapshot' in time and infrastructure items will be added, deleted or amended on what will be a 'live' schedule and programme management assistance tool).
- 5.3 If these two aspects can be successfully achieved, together with a sound and coherent 'story' (i.e. chapter 2 of the IDP) setting the context for the infrastructure packages and schedules,

then there can be considerable optimism that the City will maximise its chances of success in securing infrastructure funding as well as being confident we are coordinating our plans and resources. If it adopts the IDP, PCC is well ahead of its competitors in this regard, and should reap rewards accordingly, because very few local authorities have even attempted to undertake the difficult task of preparing an IDP.

## **6. IMPLICATIONS**

6.1 The IDP does not have any direct financial or policy implications (i.e. it is not seeking spend nor is it setting any new strategy or policy). However, if the IDP is successfully produced, used and updated, the financial gains that can be achieved through the IDP could be substantial. In addition, the IDP could significantly improve cross-departmental efficiency, working and coordination.

## **7. CONSULTATION**

7.1 The IDP has had extensive consultation internally with officers, and selectively with external bodies (eg PCT). There has not been, nor is there any intention to have, any wider public consultation on the document.

7.2 However, because the IDP will form the evidence base of the Core Strategy and other Council strategies (most notably those relating to developer contributions), then indirectly the IDP will be available for comment and scrutiny by the public when those respective strategies which rely upon it are subject to consultation.

## **8. NEXT STEPS**

8.1 The IDP is scheduled to go to Cabinet for final approval on 14 December. Thereafter the document will be published.

## **9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 The IDP refers to, and been informed by, a wide range of publicly available documents, including: the Sustainable Communities Strategy, the various documents forming the Local Delivery Framework, and regional documents (such as the East of England Plan and the Regional Economic Strategy). Full details are contained within the IDP document.

## **10. APPENDICES**

10.1

1. Executive summary of the IDP (attached to this agenda item)
2. the main IDP document (available as per outlined in the agenda report)
3. the IDP schedule of infrastructure (available as per outlined in the agenda report).

# Peterborough Integrated Development Programme (IDP) (draft for Sustainable Growth Scrutiny Committee on 16 Nov)

EXECUTIVE SUMMARY



Opportunity Peterborough  
urban regeneration company



# EXECUTIVE SUMMARY

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## Introduction and Purpose of an IDP

The Peterborough Integrated Development Programme (IDP) provides a single delivery programme for strategic capital-led infrastructure. The purpose of the IDP is to:

- Summarise key strategies and plans for Peterborough, highlight their individual roles and importantly show how they complement one another.
- Set out what infrastructure and support Peterborough needs for the next 15 years or so, why we need it, who will deliver it, and what it might cost. For a variety of audiences, it shows, and gives confidence to them, that we have a coordinated plan of action on infrastructure provision.
- Form the basis for bidding for funding, whether that be from: Government; Government Agencies; lottery and other grants; charities; private sector investment; and developer contributions (s106 and potentially CIL).

In this context, the IDP is the fundamental bedrock to support two emerging policy documents of the City Council: the Core Strategy (CS) and the Planning Obligations Implementation Scheme (POIS).

The IDP identifies key strategy priorities and infrastructure items which will enable the delivery of the city's growth targets. The projects that are proposed are priorities for funding. They are not unstructured 'wish-lists', instead they are well evidenced investment priorities that will contribute to enhancing the area's economic performance, accommodating physical growth and providing a basis for prosperous and sustainable communities.

## Document Preparation

The document has been prepared by Peterborough City Council (PCC) and Opportunity Peterborough (OP), with the assistance from EEDA and other local strategic partners within Peterborough.

## Key strategies and plans for Peterborough

The IDP summarises key plans, strategies and associated targets within them, including:

- The Sustainable Community Strategy, with its vision of a 'bigger and better Peterborough';
- The Core Strategy, with its emerging targets of around 26,000 new homes and complementary job growth;
- Growth aspirations, such as the proposed Great Haddon urban extension;
- Regeneration aspirations, such as the intensification of the City Centre and the regeneration of our Neighbourhoods; and
- Regional aspirations for Peterborough, as set out in documents such as the East of England Plan and Regional Economic Strategy.

The IDP also makes commentary on the latest social and economic issues which the City faces, such as employment and unemployment rates, job creation, and skill levels.

## Issues, Opportunities and Infrastructure Needs

To deliver the targets and aspirations of the key plans and strategies there is a need for significant amounts of infrastructure. The IDP groups these needs into 'packages' of infrastructure requirements, under two broad headings:

- Spatial packages i.e. infrastructure needs to deliver large scale spatial initiatives such as the city centre and urban extensions.
- Thematic packages i.e transport, environmental, utilities, etc, infrastructure needs to complement the growth.

## Infrastructure Schedule

To complement the main IDP report is a schedule of named infrastructure items, listed under the aforementioned spatial and thematic packages. This schedule is intended to be 'live' and updated frequently as and when infrastructure is completed, added or deleted.

### Total Infrastructure Cost

Whilst only regarded as a 'snap shot' in time, the following illustrates the kind of financial cost of providing the infrastructure to support the growth (with full details and breakdown in the schedule):

<b>Infrastructure theme</b>	<b>Infrastructure Cost (min estimate)</b>	<b>Infrastructure Cost (max estimate)</b>
<b>Transport</b>	£600m	£950m
<b>Education</b>	£175m	£200m
<b>Environment</b>	£65m	£120m
<b>Utilities / Services</b>	£120m	£195m
<b>Employment</b>	£10m	£20m
<b>Community Infrastructure (including affordable housing)</b>	£380m	£465m
<b>Totals (appx)</b>	<b>£1.350bn</b>	<b>£1.95bn</b>

### Governance Arrangements and Funding the Infrastructure

The IDP sets out, in brief terms, how the City intends to manage its infrastructure programme, though it notes this is under review at the moment partly reflecting the outcome of this IDP and other key documents such as the imminent final draft Core Strategy.

The IDP also sets out some preliminary ideas as to how the infrastructure will be funded. This is not a straight forward issue, and will involve contributions from a wide range of public sources (councils, agencies and government departments) and private sources (utility companies; private sector developers). The IDP itself will be an essential tool in bidding for funds and justifying contributions from such public and private partners.

### Future IDP Reviews

The IDP is holistic. It is founded on a database for infrastructure provision that reflects delivery by the private sector, the City Council and a range of agencies and utilities. All partners are committed to developing the IDP's breadth further through engagement with a broader range of stakeholders, including those from the private sector.

This document shows a "snap shot" in time and some elements will need to be reviewed in the context of activity on the growth agenda such as the emerging Core Strategy, City Centre Area Action Plan (CCAAP), and the Long Term Transport Strategy (LTTTS) plus other strategic and economic strategies and plans that are also identifying key growth requirements. As such, it is intended that this IDP will continue to be refreshed in order to remain fit-for-purpose.



<b>SUSTAINABLE GROWTH SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 6</b>
<b>16 NOVEMBER 2009</b>	<b>Public Report</b>

## **Report of the Chief Executive of Opportunity Peterborough**

**Contact Officer(s) – Steve Compton, Chief Executive of Opportunity Peterborough**  
**Contact Details - (01733) 317417**

### **PROGRESS REPORT ON THE DELIVERY OF THE LOCAL AREA AGREEMENT PRIORITY**

#### **1. PURPOSE**

- 1.1 This report is presented to the Sustainable Growth Scrutiny Committee to update Members on performance of relevant outcomes contained in the Local Area Agreement (LAA), and to allow Members the opportunity to scrutinise and challenge performance where necessary.

#### **2. RECOMMENDATIONS**

- 2.1 That the Committee scrutinises the performance of the LAA providing challenge where necessary and to suggest ideas and initiatives to support improvements in performance.

#### **3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT**

- 3.1 This report contains information extracted from the regular Local Area Agreement reporting pack which is presented to the Greater Peterborough Partnership Executive.

#### **4. BACKGROUND**

- 4.1 Peterborough's Local Area Agreement contains four priorities: Creating Strong and Supportive Communities; Creating the UK's Environment Capital; Creating Opportunities, Tackling Inequalities; Substantial and Truly Sustainable Growth. Each of these priorities has four specific outcomes, beneath which sit a diverse range of actions and interventions to deliver lasting positive change for Peterborough.
- 4.2 This report focuses on performance in the Substantial and Truly Sustainable Growth priority, which is measured via four specific outcomes: Increasing Economic Prosperity; Creating Better Places to Live; Building the Sustainable Infrastructure of the Future; Creating a safe, vibrant City Centre and sustainable Neighbourhood Centres.
- 4.3 A Red/Amber/Green flagging system is used to indicate overall performance against each of the outcomes described above – red indicates that the outcome is seriously behind target; amber indicates that the outcome is experiencing difficulties, and green indicates that the outcome is on target or has achieved its objectives.

#### **5. KEY ISSUES**

- 5.1 The main issue is the ongoing red ragged status of the economic prosperity outcome. This is largely due to the severity of the recession and its impact on the local economy, job numbers, earnings etc. The new economic development team in OP is creating an economic intelligence hub for the city and will provide up to date information on the local economy, guide future provision of business support, where intervention is needed and provide an evidence base for reviewing the current target levels. A grant scheme is also in place to assist the growth of small

businesses in the city. Housing delivery is very much on target at the half year point and looks set to continue for the remainder of the year. The Infrastructure outcome is also on target with regards to adapting to climate change but baseline datasets are still awaited from DfT to finalise baselines and targets. Safe, Vibrant City & Neighbourhood Centres remains at risk due to issues with data collection regarding city and district centre planning permissions although this is close to being resolved. A dynamic multi agency vacant shop fronts team has been working to bring forward initiatives such as the Destination Centre and Women's Enterprise Centre to address empty shops. Completion of Cathedral Square is anticipated to drive up footfall in the city centre in 2010.

## **6. IMPLICATIONS**

- 6.1 Coordinated action is needed to support businesses in the city during the downturn to ensure the city maintains a strong and diverse economic base that is well positioned to take advantage of the recovery when it arrives and underpin the wider growth agenda. Action to tackle vacant shop fronts is essential to maintain confidence in the city and district centres, broaden the range and quality of retail, leisure and cultural offer and consequently maintain or increase footfall for businesses.
- 6.2 The LAA enables outcome leads in this priority to work across boundaries with outcome leads in other priorities to ensure a coordinated approach across the city, help each other achieve their targets and maximise the benefits from partners input to the city. Examples of joint working would be skills and economic prosperity, environment capital and housing delivery, Pride in Peterborough and vibrant city & district centres, etc.

## **7. CONSULTATION**

- 7.1 The Local Area Agreement Reporting Pack is discussed widely amongst Greater Peterborough Partnership members.

## **8. NEXT STEPS**

- 8.1 Any comments and ideas will be forwarded to the relevant Outcome Lead Officer for action.  
Further performance reports will be presented to the Committee on a regular basis.

## **9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 Local Area Agreement 2008-11.  
Local Area Agreement 2008-11 (2009 refresh).

## **10. APPENDICES**

- 10.1 Appendix 1: Extract from the Local Area Agreement Reporting Pack September 2009.

# GPP/ LAA Reporting Pack September 2009



# Priority Comments

Substantial & Truly Sustainable Growth (GO)		
<b>Steve Compton</b>	September 2009	<b>A</b>
<p>Overall, this priority remains at Amber status for this quarter.</p> <ul style="list-style-type: none"> <li>The three year action plan for the economic prosperity outcome has now been refreshed and will form the basis of the economic activity required to meet the specific targets.</li> <li>Despite the recession, the housing output numbers are still out performing the revised targets for both private and affordable housing. Work is progressing on addressing the outstanding baseline issues with the Decent Homes baseline figure and is hoped to be resolved by the end of quarter 3.</li> <li>The Infrastructure outcome remains on target this quarter; the impact of the action plan assessment will be embedded within PCC's business as usual, and the data from DfT will enable baseline and target information to be set by the end of the next quarter.</li> <li>The recession is still causing issues with increasing vacant shop fronts and combined with the Cathedral Sq works at present, city centre retailers are finding it hard going at the moment. OP is working with these retailers to improve signage and minimise disruption where possible. OP./PCC are also proactively working to try and attract new retailers to the city centre to maintain the retail offer and footfall and with the Living Over the Shop initiative promote added vibrancy. The designated indicator GO04a has been revised to 'Number of residential units approved for planning within city centres and district centres' and the Delivery Team are in the process of agreeing a baseline and realistic targets for the LAA period.</li> </ul>		

<b>A</b>	<b>A</b>	<b>A</b>	<b>Safe, Vibrant City &amp; Neighbourhood Centres (GO04)</b>	<b>O)</b>
Mar Q4 08/09	Jun Q1	Sep t Q2		Prediction
<b>R</b>	<b>R</b>	<b>R</b>	<b>Increasing Economic Prosperity (GO01)</b>	
<b>G</b>	<b>G</b>	<b>G</b>	<b>Creating Better Places to Live (GO02)</b>	
<b>G</b>	<b>G</b>	<b>G</b>	<b>Building the Infrastructure of the Future (GO03)</b>	



# Outcome Comments

19

Increasing Economic Prosperity (GO01)		
David Nicholls	September 2009	<b>R</b>
<p>This outcome has not, and probably will not reach its end of year targets due to the severity and impact of the economic downturn. The measures are considering the current economic climate considered to be within tolerances, the outcome has been Ragged red as the reporting period is at least 6 months behind so a further potentially deepening downturn is to be anticipated. Some forecasters are predicting that it will be 2015 before we achieve prosperity levels pre recession.</p> <p>The overall employment rate (NI151), however, has again stayed within tolerances. The average weekly wage, whilst having fallen below the baseline set a year ago, is still within 10% of its target. This has to be seen in a positive light considering the impact the recession has had on sectors such as manufacturing and production.</p> <p>Business birth rates measured in terms of VAT registrations are usually a good indicator of the areas economy. However that has to be tempered with the business 'death' rate. A true indicator will be difference between business births and deaths and this figure will only be available in 2010. A number of business support initiatives have been put in place which will over time improve the viability of the local business base.</p> <p>A review of the various partnerships is currently being undertaken and the proposal to launch a business led forum for Peterborough is being discussed with partners and stakeholders. New activity with Business Link East is also being pursued.</p>		

Creating Better Places to Live (GO02)		
Anne Keogh	September 2009	<b>G</b>
<p>NI 154 - Monitoring on Strategic sites (sites of over 15 units) at the end of the first quarter of this year indicated that 232 units had been completed on these sites. Strategic sites typically account for 80% or more of all completions in a year. Monitoring for the second quarter of this year will be completed by the end of October. In April 09, 1,107 homes were under construction in Peterborough. Based on an expectation of a 90% outturn by the end of the financial year we are on target to exceed our refreshed LAA target of 700 units for 09/10.</p> <p>NI 155 - The reported figure of 190 affordable units completed at the end of the first quarter for this year has since been revised and increased to 196. At the end of the second quarter a further 171 affordable units had been completed. This is 55 units below our estimated target for this quarter and is as a result in slight delays in anticipated monthly completions on particular sites but with no impact upon agreed overall site completion dates. At the end of the first half of this financial year a total of 367 affordable units have been completed. This equates to approximately 87% of PCC's refreshed LAA target of 423 for 09/10 and approximately 65% of our own estimated actual completions figure of 562 units based upon HCA grant funding and RSL scheme completion dates.</p> <p>GO2a - A meeting is scheduled for mid November with the consultants who have produced the draft Stock Condition Survey. The aim of this meeting is to resolve outstanding queries relating to the findings of the study and ratify Peterborough's decent homes baseline figure.</p>		



### Building the Infrastructure of the Future (GO03)

Phil Harker

September 2009

**G**

Overall this outcome remains on target

NI188 – Guidance document prepared ahead of risk assessment workshop on 5th Nov, to enable assessment and action plans to be undertaken within PCC Services (with support). Next stage will be to begin embedding action plans into service streams so that adaption measures / plans become business as usual operations.

NI167 – Following decision to utilise DfT datasets (rather than generation of Peterborough specific data); we are still waiting for the data from DfT to enable baseline and targets to be set. Need to establish that this will not negatively impact Peterborough performance relative to this NI due to lack of data.

### Safe, Vibrant City & Neighbourhood Centres (GO04)

Steve Bowyer

September 2009

**A**

Considerable progress has been made on the outstanding issues for Outcome GO04:

We have agreed with PCC Strategic Planning a mechanism by which we can collate permissions for residential units in the City Centre. The District Centres are proving more problematic, but OP and PCC are working closely to resolve that. In terms of delivery, major schemes are struggling in the current economic climate, but positive moves are being made on the Living Over The Shop scheme with the engagement of HCA and local RSL, and the development of a draft business case.

Very positive progress has been made both strategically and through direct action over Vacant Shop Frontages (units) in the city centre and district centres. A comprehensive strategic group has been established to co-ordinate and steer initiatives to address vacant units in City Centre and District Centres – with work groups on 3 key initiative areas (Commercial, Cultural, Community) along with a small group to ensure data collation and GIS recording. In terms of direct action, the Destination Centre is planned to open w/c 9/11, and the Women's Enterprise Centre to follow shortly afterwards opposite. An artist studio has been established in the Old Still in Queensgate which is proving highly popular. Further initiatives are planned and will be co-ordinated through the above group.

Footfall numbers have been affected, but not hugely, by the recession. It is anticipated that these will increase with the completion of the public realm works.



<b>SUSTAINABLE GROWTH SCRUTINY COMMITTEE</b>	<b>Agenda Item No.</b>
<b>16 NOVEMBER 2009</b>	<b>Public Report</b>

## **Report of the Solicitor to the Council**

**Contact Officer** – Louise Tyers, Scrutiny Manager

**Contact Details** – 01733 452284 or email [louise.tyers@peterborough.gov.uk](mailto:louise.tyers@peterborough.gov.uk)

### **FORWARD PLAN – NOVEMBER 2009 TO FEBRUARY 2010**

#### **1. PURPOSE**

- 1.1 This is a regular report to the Sustainable Growth Scrutiny Committee outlining the content of the Council's Forward Plan.

#### **2. RECOMMENDATIONS**

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

#### **3. BACKGROUND**

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.

#### **4. CONSULTATION**

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

#### **6. APPENDICES**

Appendix 1 – Forward Plan of Executive Decisions

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**PETERBOROUGH CITY  
COUNCIL'S FORWARD PLAN  
1 NOVEMBER 2009 TO 28 FEBRUARY 2010**

## FORWARD PLAN OF KEY DECISIONS - 1 NOVEMBER 2009 TO 28 FEBRUARY 2010

During the period from 1 November 2009 To 28 February 2010 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Lindsay Tomlinson, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [lindsay.tomlinson@peterborough.gov.uk](mailto:lindsay.tomlinson@peterborough.gov.uk) or by telephone on 01733 452238.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

- New Growth Delivery Arrangements
- Green Shoots: Building New Approaches to Service Delivery

## NOVEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>New Growth Delivery Arrangements</b>                      The economic downturn has meant that “traditional” approaches to encouraging growth no longer work; for Peterborough to realise its growth ambitions new approaches and techniques are necessary. This item will discuss the capacity and capability necessary to realise our growth ambitions.</p>	<p>November 2009</p>	<p><b>Cabinet</b></p>	<p>Sustainable Growth</p>	<p>Internal departments as appropriate</p>	<p>Shahin Ismail                      Head of Delivery                      Tel: 01733 452484  <a href="mailto:shahin.ismail@peterborough.gov.uk">shahin.ismail@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>

<p><b>Green Shoots: Building New Approaches to Service Delivery</b> This builds on an earlier paper that set out the pressures that local authorities will face over the coming years and new approaches that need to be adopted to effectively manage these. This item will provide additional detail about how these new approaches can be implemented.</p>	November 2009	<b>Cabinet</b>	Environment Capital	Internal departments as appropriate	Ben Ticehurst Deputy Chief Executive Tel: 01733 452303 <a href="mailto:ben.ticehurst@petebrorough.gov.uk">ben.ticehurst@petebrorough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made
<p><b>Midland Highway Alliance - Junction 8 Roundabout Improvements and Welland Road Traffic Mitigation Projects</b> To appoint a contractor for the works.</p>	November 2009	<b>Cabinet Member for Neighbourhoods, Housing and Community Development</b>	Environment Capital	Internal stakeholders as appropriate.	Stuart Mounfield Senior Engineer Tel: 01733 453598 <a href="mailto:stuart.mounfield@peterborough.gov.uk">stuart.mounfield@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made
<p><b>Extension to Woodston Primary School</b> Authority to award the contract for the construction of an extension to Woodston Primary School</p>	November 2009	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities & Tackling Inequalities	Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate.	Isabel Clark Planning & Development Manager Tel: 01733 863914 <a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a>	Public report will be available from the Senior Governance Officer one week before the decision is made

<p><b>Extension to Hampton Hargate School</b>          Authority to award contract for the construction of an extension to Hampton Hargate Primary School</p>	<p>November 2009</p>	<p><b>Cabinet Member for Education, Skills and University</b></p>	<p>Creating Opportunities &amp; Tackling Inequalities</p>	<p>Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate.</p>	<p>Isabel Clark          Planning &amp; Development Manager          Tel: 01733 863914  <a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>
<p><b>Lot 1 : Energy from Waste Facility, Lot 2: Materials Recycling Facility and Lot 3 Operational Services</b>          To approve the shortlist of bidders in respect of the individual and combined lots to take forward to competitive dialogue; to approve the methodology for further reducing the number of bidders during the competitive dialogue and tender stages, to approve any other matters as these stages develop to ensure smooth running of the procurement process.</p>	<p>November 2009</p>	<p><b>Deputy Leader and Cabinet Member for Environment Capital and Culture</b></p>	<p>Environment Capital</p>	<p>Consultation will take place with relevant stakeholders, internal departments and other Cabinet Members as appropriate</p>	<p>Margaret Welton          Principal Lawyer - Waste 2020          Tel: 01733 452226  <a href="mailto:margaret.welton@peterborough.gov.uk">margaret.welton@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

<p><b>Joint Service Centre at Hampton</b> To commence the procurement process for a design and build contract for the provision of new leisure and library facilities at Hampton as part of the joint service centre in partnership with NHS Peterborough</p>	<p>November 2009</p>	<p><b>Deputy Leader and Cabinet Member for Environment Capital and Culture</b></p>	<p>Strong &amp; Supportive Communities</p>	<p>Consultation will take place with the Cabinet Member of Community Services, ward councillors, affected divisions within PCC and potential user groups in Hampton.</p>	<p>Fiona O'Mahony Hampton Joint Service Centre Project Director Tel: 01733 863856 <a href="mailto:fiona.o'mahony@peterborough.gov.uk">fiona.o'mahony@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>
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<p><b>Section 75 Pooled funding arrangements for substance misuse services</b> Variation to the existing partnership agreement under the National Health Act 2006 to pool funding from NHS Peterborough and PCC to commission drugs services. The variation takes into account the slight changes to governance and structure of the former Drug and Alcohol Action Team, now part of the Safer Peterborough Partnership, and additional funding made available to NHS Peterborough for integrated drug treatment within HMP Peterborough.</p>	November 2009	<b>Cabinet Member for Resources</b>	Commission for Health Issues	Internal stakeholders as appropriate	Denise Radley Director of Adult Social Services & Performance Tel: 01733 758444 <a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a>	Public report will be available from the Governance team one week before the decision is made
<p><b>Arthur Mellows Village College Gym and Innovation Centre</b> Authority to award the contract for the construction of the gym and innovation centre at Arthur Mellows Village College</p>	November 2009	<b>Cabinet Member for Resources</b>	Creating Opportunities & Tackling Inequalities	Ward councillors and relevant stakeholders.	Isabel Clark Planning & Development Manager Tel: 01733 863914 <a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made

<p><b>Stationery Contract</b>          Authorisation to award the contract for stationery to the successful supplier following the procurement exercise</p>	<p>November 2009</p>	<p><b>Cabinet Member for Resources</b></p>	<p>Sustainable Growth</p>	<p>Consultation will be undertaken with Heads of Service and other users of the contract</p>	<p>Lisa Osborne          Project Manager          Tel: 01733 452276  <a href="mailto:lisa.osborne@peterborough.gov.uk">lisa.osborne@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p><b>Debt Collection</b>          To give authority to award the contract for the authority's debt collection</p>	<p>November 2009</p>	<p><b>Cabinet Member for Resources</b></p>	<p>Sustainable Growth</p>	<p>Consultation will be undertaken with relevant departments.</p>	<p>Lisa Osborne          Project Manager          Tel: 01733 452276  <a href="mailto:lisa.osborne@peterborough.gov.uk">lisa.osborne@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>



## DECEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Budget 2010/11 and Medium Term Financial Plan to 2012/13</b> Draft budget for 2010/11 and Medium Term Financial Strategy to 2012/13 to be agreed as a basis for consultation. This will include the Council's Capital Strategy, Asset Management Plan and Draft Annual Accountability Agreement between Peterborough City Council and Peterborough Primary Care Trust.</p>	<p>December 2009</p>	<p><b>Cabinet</b></p>	<p>Environment Capital</p>	<p>Report forms the basis of consultation with stakeholders, prior to further consideration by Cabinet in February 2010 and subsequent endorsement at full Council.</p>	<p>Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 <a href="mailto:steven.pilsworth@peterborough.gov.uk">steven.pilsworth@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Team one week before the decision is made</p>

<p><b>Council Tax Base</b> To agree the calculation of the council tax base for 2010/11</p>	December 2009	<b>Cabinet</b>	Environment Capital	Internal advice has been received from Finance and Legal Services. No formal consultation will take place regarding proposals	Shirley Pleszkan Interim Revenues and Benefits Manager Tel: 01733 452654 <a href="mailto:shirley.pleszkan@peterborough.gov.uk">shirley.pleszkan@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made
<p><b>Contract for the Supply of Library Stock</b> Authority to award the library book stock contract</p>	December 2009	<b>Deputy Leader and Cabinet Member for Environment Capital and Culture</b>	Strong & Supportive Communities	Internal stakeholders as appropriate	Helen Sherley Service Development Manager Tel: 01733 864273 <a href="mailto:helen.sherley@peterborough.gov.uk">helen.sherley@peterborough.gov.uk</a>	Public report will be available from the Senior Governance Officer one week before the decision is made
<p><b>Integrated Development Programme</b> To set out priorities for infrastructure provision to facilitate growth and regeneration of the city</p>	December 2009	<b>Cabinet Member for Strategic Planning, Growth and Human Resources</b>	Sustainable Growth	Relevant stakeholders as appropriate	Shahin Ismail Head of Delivery Tel: 01733 452484 <a href="mailto:shahin.ismail@peterborough.gov.uk">shahin.ismail@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made.

## **JANUARY**

**THERE ARE CURRENTLY NO DECISIONS SCHEDULED FOR JANUARY**

## FEBRUARY

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Older People's Accommodation Strategy</b> To agree next phase of implementation of the Older People's Accommodation Strategy</p>	February 2010	<b>Cabinet</b>	Commission for Health Issues	Consultation will be undertaken with relevant stakeholders as appropriate.	Denise Radley Director of Adult Social Services & Performance Tel: 01733 758444 <a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made.
<p><b>Partnership Agreement between the City Council and the Primary Care Trust for the Provision of Adult Social Care</b> To approve the new partnership agreement between the city council and the primary care trust</p>	February 2010	<b>Cabinet</b>	Commission for Health Issues	All relevant stakeholders as appropriate	Denise Radley Director of Adult Social Services & Performance Tel: 01733 758444 <a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a>	Public report will be available from the Governance Team one week before the decision is made

**CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Strategic Growth and Development Services  
Legal and Democratic Services  
Policy and Research  
Economic and Community Regeneration  
Housing Strategy  
Drug Intervention Programme and Drug and Alcohol Team

**CITY SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG**

Property Services  
Building & Maintenance  
Streetscene and Facilities  
Finance and Support Services

**STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Performance and Programme Management  
Strategic Property  
Human Resources  
Customer Services

**CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB**

Families and Communities  
Commissioning and Performance  
Learning

**ENVIRONMENTAL AND COMMUNITY SERVICES DEPARTMENT Bridge House, Town Bridge, PE1 1HB**

Planning Services

Building Control Services

Cultural Services

Transport and Engineering Services

EMERGENCY PLANNING

OCCUPATIONAL HEALTH

CITY CENTRE SERVICES

**SUSTAINABLE GROWTH SCRUTINY COMMITTEE  
WORK PROGRAMME 2009/10**

Meeting Date	Item	Progress
<b>20 July 2009</b> (Papers to be despatched on 10 July)	<b>Disposal of Land and Assets</b> To scrutinise the Council's policy when disposing of land and assets. <b>Contact Officer: Andrew Edwards</b>	Recommendations made to the Cabinet Member for Resources and Executive Director of Strategic Resources – response reported to September meeting.
	<b>Reconstitution of Working Groups</b> To agree to the reconstitution of a number of working groups. <b>Contact Officer: Louise Tyers</b>	Working groups reconstituted.
<b>21 September 2009</b> (Papers to be despatched on 11 Sept)	<b>Peterborough City Services</b> To provide a briefing for Members on the progress in respect of PCS Operational Services. <b>Contact Officer: Mike Heath</b>	Recommendation made to the Cabinet Advisor for City Services and Commercial Services Director
	<b>Growth Area Funding</b> To scrutinise the GAF programme and the proposals for future expenditure. <b>Contact Officer: Shahin Ismail/Howard Bright</b>	Completed
	<b>Contracts Process</b> To scrutinise the process undertaken for awarding a number of contracts. <b>Contact Officer: Louise Tyers</b>	

<p><b>16 November 2009</b></p> <p>(Papers to be despatched on 6 Nov)</p>	<p><b>Integrated Development Programme</b></p> <p>To scrutinise the draft Integrated Development Programme which sets out the priorities for infrastructure provision to facilitate growth and regeneration of the City.</p> <p><b>Contact Officer: Shahin Ismail/Richard Kay</b></p>	
	<p><b>Progress on Delivery of the LAA Priority 2009/10</b></p> <p>To scrutinise the progress of the delivery of the priority of truly sustainable growth.</p> <p><b>Contact Officer: Steve Compton</b></p>	
<p><b>18 January 2010</b></p> <p>(Papers to be despatched on 8 Jan)</p>	<p><b>Peterborough City Services</b></p> <p>To scrutinise the future arrangements for PCS and what the implications are for the City Council.</p> <p><b>Contact Officer: Mike Heath</b></p>	
<p><b>17 February 2010</b></p>	<p><b>The Big Debate – The Effects of the Economic Downturn</b></p> <p>To address the question ‘Has the economic downturn had an impact on the plans for the growth of Peterborough?’</p> <p><b>Contact Officer: Louise Tyers</b></p>	
<p><b>15 March 2010</b></p> <p>(Papers to be despatched on 5 March)</p>	<p><b>Progress on Delivery of the LAA Priority 2009/10</b></p> <p>To scrutinise the progress of the delivery of the priority of truly sustainable growth.</p> <p><b>Contact Officer: Steve Compton</b></p>	



**TO BE SCHEDULED**

- Lessons Learnt from the ICT Managed Service Project
- Annual Complaints Report 2008/09 (Belinda Evans)
- Planning Obligations Implementation Scheme Supplementary Planning Document (Paul Smith)
- S106 Business Report (Paul Smith)

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